

Client Service Director

Responsibilities:

- Developing and executing a growth strategy focused both on financial gain and customer satisfaction in cooperation with the Board.
- Building long-term relationships with the Clients both current and new ones.
- Being a strategic point of contact for Key Clients.
- Resolving Client issues effectively.
- Advising Clients on the short- and long-term strategies.
- Coaching, training, and managing performance of team members.
- Fostering knowledge-sharing across all disciplines internally to ensure collaborative and informed work.
- Motivating and inspiring the team.
- Creating a productive and empowering working environment.
- Leading new business efforts and determining the optimal staffing assignments for new initiatives.
- Having responsibility for accomplishment of budgets and targets set up for selected Clients.
- Measuring and monitoring the projects profitability.
- Managing sales plans and after-sales support.
- Building brand awareness.
- Working closely with the Board to ensure best in class Client experience.

Requirements:

- Experience in one of the areas: marketing, digital, integrated communication, real estate, PR, Employer Branding.
- Experience in running a team.
- Migh competence in project management.
- Experience with digital and new media.
- Proven marketing communication campaign experience.
- The ability to build long term and deep relationships with Clients.
- Customer-oriented approach.
- Strong knowledge of customer service delivery, problem resolution, business processes, workflow, project management.
- Proven ability to manage budgets.
- Proven leadership experience and strong people management skills.
- Excellent interpersonal, written and oral communication skills.
- Fluency in spoken and written English (any other language would be plus).
- Strong copywriting skills would be an advantage.
- Experience in translating strategy into operational plans.

